

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT  
REGULAR MEETING ~ BOARD OF TRUSTEES**

**September 22, 2015**

**AGENDA**

**DISTRICT BOARD ROOM**

**1919 B Street, Marysville, CA 95901**

*The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.*

**Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].**

**5:00 P.M. ~ OPEN SESSION**  
**CONFERENCE ROOM #1**

**CALL MEETING TO ORDER**

**ROLL CALL**

Mr. Bernard P. Rechts, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jim C. Flurry, Clerk	_____
Mr. Anthony Dannible, Trustee Representative	_____
Mr. Jeff D. Boom, Member	_____
Mr. Frank J. Crawford, Member	_____
Mr. Randy L. Rasmussen, Member	_____

**CLOSED SESSION**  
**CONFERENCE ROOM #1**

*The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.*

**1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**DISCUSSION**

Pursuant to Government Code §54956.9(b), the Board will meet in closed session to discuss significant exposure to litigation in one (1) potential case.

**RECONVENE TO OPEN SESSION**  
**5:30 P.M. ~ REGULAR MEETING**  
**Board Room**

**PLEDGE OF ALLEGIANCE**

Glen Harris, Vice President to the Board of Trustees.

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

**STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES**

Madeline Baker, MHS Student Representative to the Board of Trustees.

**PRESENTATION**

- ♦ Educational Services – Lennie Tate

**COMMENTS FROM BOARD MEMBERS**

**OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD**

- ♦ Marysville Unified Teachers' Association
- ♦ Operating Engineers Local Union #3
- ♦ California School Employees' Association #326 and #648
- ♦ Association of Management and Confidential Employees
- ♦ Supervisory Unit

**PUBLIC COMMENTS**

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

**How do I get an item placed on a meeting agenda for discussion?**

If members of the public wish to have an item agendized for discussion or action, they are required to (1) submit a letter describing the issue to be agendized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

**SUPERINTENDENT'S REPORT**

## **SUPERINTENDENT**

### **1. APPROVAL OF MINUTES**

- ♦Minutes from the regular board meeting of 9/8/15.

**MOTION**

### **2. CONSENT AGENDA**

**MOTION**

The Board is requested to approve the Consent Agenda items under **Educational Services, Personnel Services, Nutrition Services, Facilities and Energy Management Department, and Business Services.** Please refer to details where these items are described fully.

## **EDUCATIONAL SERVICES**

### **1. OVERNIGHT FIELD TRIP — MARYSVILLE HIGH SCHOOL**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve an overnight field trip for the Marysville High FFA to attend the Forestry Challenge at Leoni Mountains Camp in Grizzly Flats, California on 10/14/15-10/17/15.

#### ***Background~***

Marysville High School is requesting to take five FFA students with one district employee. The Forestry Challenge is a project based, competitive forestry event for high school students. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### ***Recommendation~***

Recommend the Board approve the overnight field trip.

### **2. OVERNIGHT FIELD TRIP — MARYSVILLE HIGH SCHOOL**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve an overnight field trip for Marysville High AP English students to tour campuses on 10/9/15-10/10/15.

#### ***Background~***

Marysville High School is requesting to take 27 AP English students with three district employees and five MJUSD approved chaperones. Students will have the opportunity to tour the UC Davis, Stanford, and UC Berkeley campuses, as well as visit the Academy of Sciences in San Francisco. The school site has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### ***Recommendation~***

Recommend the Board approve the overnight field trip.

## **STUDENT SERVICES**

### **1. MOU WITH PARENT FOR MILEAGE REIMBURSEMENT IN LIEU OF DISTRICT TRANSPORTATION**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify a Memorandum of Understanding (MOU) with a parent who is providing transportation for their children with special needs to and from school in lieu of utilizing district specialized transportation in the estimated amount of \$5,712 for the 2015-16 school year.

(Student Services/Item #1 – continued)

***Background~***

The parent transportation is an agreement reached during the Individualized Education Plan (IEP) meeting process. Due to the profound needs of the students, the team agreed to this in lieu agreement for the terms of this and the following two school years. The parent will provide transportation for the three students who attend Yuba County Office of Education (YCOE) programs. The parent is willing to provide this transportation at a rate of \$28.56 per school day. The YCOE staff will provide school attendance verification prior to payment.

***Recommendation~***

Recommend the Board ratify the MOU. See Special Reports, Page 1.

**2. 2015-16 NON-PUBLIC SCHOOL (NPS) CONTRACT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve a master contract with Odyssey Learning Center in Orangevale, CA, a Non-Public School (NPS), for the 2015-16 school year.

***Background~***

Local school districts are responsible for the educational needs of our students with special needs. The MJUSD is required to contract with a NPS in order to meet the needs of students with severe behavior and significant special needs.

These restrictive types of placements are made only following the exhaustion of local resources available within the school district and in the community. These contracts are affected by the local Special Education Plan Area (SELPA) in which they are located and therefore require renewal every school year. Contracts are required at the time a placement with a new agency is made.

The Student Services' Department remains in close contact with the NPSs contracted to ensure the appropriateness of each placement as well as the integrity of the program and services. The above listed school site has been utilized by the MJUSD in previous years and is in good standing.

A student was placed by the Yuba County Office of Education (YCOE) into Odyssey Learning Center. At the time of placement, the MJUSD becomes responsible for the ongoing case management of the student as well as the financing of the placement.

***Recommendation~***

Recommend the Board approve the master contract with Odyssey Learning Center.

**3. GRANT AWARD NOTIFICATION — INDIVIDUALS WITH DISABILITIES  
EDUCATION ACT (IDEA), PART B, SECTION 611: SUPPORTING  
INCLUSIVE PRACTICES GRANT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the IDEA, Supporting Inclusive Practices grant in the amount of \$56,325.

(Student Services/Item #3 – continued)

***Background~***

The MJUSD Student Services' Department will utilize these IDEA funds for education and training to strengthen the knowledge and skill of school site administrators, special, and general education teachers with the goal of improving existing inclusion programs for students with special needs. Efforts will primarily focus on the following two district elementary school sites: Olivehurst and Ella. Training and education will also focus on education regarding inclusive education for students with special needs across the district elementary school sites.

The district received the grant award notification on 9/2/15 indicating the final expenditure report needs to be submitted no later than 10/10/17.

***Recommendation~***

Recommend the Board accept the grant award notification. See Special Reports, Pages 2-4.

**PERSONNEL SERVICES**

**1. CERTIFICATED EMPLOYMENT**

**Amanda M. Deardorff**, Nurse/DO, probationary, 2015-16 SY  
**Robin Johnson**, Teacher/BVS, temporary, 2015-16 SY

**CONSENT**  
**AGENDA**

**2. CERTIFICATED RESIGNATION**

**Jana R. Kingery**, Teacher/CDS, personal reasons, 9/1/15

**CONSENT**  
**AGENDA**

**3. CLASSIFIED EMPLOYMENT**

**Wendy L. Bowles**, Para Educator/YFS, 2 hour, 10 month, probationary, 9/8/15  
**Lois L. Cameron**, Para Educator/LRE, 2.4 hour, 10 month, probationary, 9/14/15  
**James A. Cary**, Grounds/Maintenance Worker/DO, 8 hour, 12 month, probationary, 8/31/15  
**Abby M. Chavez**, Stars Activity Provider/KYN, 3.75 hour, 10 month, probationary, 9/1/15  
**Danielle E. Montgomery**, Personal Aide/YGS, 3.5 hour, 10 month, probationary, 9/2/15  
**Maresha Rodriguez**, Stars Activity Provider/COV, 3.75 hour, 10 month, probationary, 9/1/15  
**Terina G. Serger**, Para Educator/LRE, 3.5 hour, 10 month, probationary, 9/3/15  
**Mykhov Vue**, Para Educator/MCD, 3.75 hour, 10 month, probationary, 9/3/15

**CONSENT**  
**AGENDA**

**4. CLASSIFIED TRANSFERS**

**Harry M. Bertsch**, Personal Assistant/KYN, 6 hour, 10 month, to Personal Assistant/YFS, 6 hour, 10 month, permanent, 8/24/15  
**Ranae Rosse**, Para Educator/DOB, 3.5 hour, 10 month, to Para Educator/LIN, 3.5 hour, 10 month, permanent, 8/14/15

**CONSENT**  
**AGENDA**

(Personnel Services – continued)

**5. CLASSIFIED RESIGNATIONS**

**CONSENT  
AGENDA**

**Virginia Menjivar-Barragan**, Stars Activity Provider/OLV, 3.75 hour, 10 month, other employment, 9/4/15

**Michelle M. Brown**, Stars Activity Provider/OLV, 3.75 hour, 10 month, personal, 8/26/15

**Vang Der**, Para Educator/PRE, 3.75 hour, 10 month, other employment, 8/31/15

**Jerrilyn Olsen**, Elementary Student Support Specialist/COV, 6.5 hour, 10 month, moving out of the area, 9/18/15

**Cameron T. Sprouse**, Custodian/Maintenance Worker/ELA, 8 hour, 12 month, moving out of the area, 9/11/15

**Maryette A. Ussery**, Para Educator/LRE, 2.4 hour, 10 month, personal, 9/10/15

See Special Reports, Pages 5-10.

**NUTRITION SERVICES**

**1. REQUEST FOR PROPOSAL AUTHORIZATION — FRESH PRODUCE**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify authorization to seek proposals for fresh produce.

***Background~***

The MJUSD was awarded funds to operate the Fresh Fruit and Vegetable Program (FFVP) grant at seven elementary schools. Awarded grant funds exceeds the state and federal purchase thresholds requiring a bid. A Request for Proposal (RFP) was decided due to the nature of the grant requiring nutrition education and local preference to fresh produce purchased.

***Recommendation~***

Recommend the Board ratify authorization for the district to proceed with the RFP process.

**FACILITIES AND ENERGY MANAGEMENT DEPARTMENT**

**1. REQUEST FOR QUALIFICATIONS — CONTRACTING SERVICES**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify (due to urgent current facility needs) the request to complete the Request for Qualifications (RFQ) process for construction services districtwide.

***Background~***

Public Contract Code, Section 20111.5 et seq., requires K-12 school districts to complete a pre-qualification process for construction related services when projects are anticipated to cost \$1,000,000 or more in construction costs. RFQ results are valid for a period of 12 months.

The RFQ schedule is as follows:

\*Legal Notices: Advertisement 1 and 2: 9/13/15 & 9/20/15

\*RFQ deadline: 9/30/15

(Facilities and Energy Management Department/Item #1 – continued)

Once the RFQ results are received and reviewed, a pool of prequalified contractors will be presented to the Board for approval. For a prequalified contractor to be selected for a construction project, they must submit a proposal responding to an advertised Request for Proposals (RFP). For all construction projects estimated to cost \$1,000,000 or more, RFPs will be issued with the results brought before the Board for approval. The costs associated with the required legal advertisements are estimated at \$2,000 and will be funded from one-time general fund dollars.

***Recommendation~***

Recommend the Board ratify the RFQ request.

**2. CHANGE ORDER #1 FOR COVILLAUD SCHOOL FENCING PROJECT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve Change Order #1 for the Covillaud Elementary School fencing project in the amount of \$1,086.42, which is 0.34% above the approved contract amount.

***Background~***

The Covillaud School fencing project bid award was approved at the 6/23/15 board meeting in the amount of \$318,000 with BRCO Constructors as the low bidder.

In late August, it was clarified that the most current phone and intercom system at Covillaud School requires an IP based intercom (Door Answer Unit) plus a two port network station port module. These new parts are for the intercoms that will tie into the current phone system in the office as well as the after school day care program classrooms which run until 6 p.m.

**RECAP OF THE COSTS:**

Board Approved Contract Amount	\$318,000.00
Change Order #1	<u>\$ 1,086.42</u>
<b>New Total Hard Costs</b>	<b>\$319,086.42</b>

- ♦ Percentage increase c/o #1 0.34%  
(above approved low-bid amount)

This change order is funded from one-time general fund dollars.

***Recommendation~***

Recommend the Board approve the change order. See Special Reports, Pages 11-13.

**BUSINESS SERVICES**

**1. DONATION TO THE DISTRICT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the following donation:

**A. LOMA RICA ELEMENTARY SCHOOL**

- a. Loma Rica Lion's Club donated \$100.

❖ **End of Consent Agenda** ❖

## NEW BUSINESS

## **EDUCATIONAL SERVICES**

**1. RESOLUTION 2015-16/07 — AVAILABILITY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

**HOLD PUBLIC**  
**HEARING**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board hold a public hearing to approve a resolution on the availability of textbooks and instructional materials for the 2015-16 school year.

## Background~

Education codes require the Board of any local educational agency receiving state instructional materials funds hold a public hearing on the availability of textbooks and/or instructional materials.

**MOTION TO**  
**CLOSE PUBLIC**  
**HEARING**

### ***Recommendation~***

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve the resolution. See Special Reports, Pages 14-17.

**MOTION TO**  
**APPROVE**  
**RESOLUTION**

**CLOSED SESSION** - *continued if needed*

*If the Board did not complete all items on the closed session agenda, they will continue closed session.*

## **ADJOURNMENT**



NEXT REGULAR BOARD MEETING – October 13, 2015 – 5:30 P.M. – DISTRICT BOARD ROOM

## SCHOOL BOARD MEETING FORMAT

### **What is a School Board Meeting?**

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

### **Notification of Meetings**

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- \* Posted on the MJUSD district website at [www.mjusd.com](http://www.mjusd.com).
- \* Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- \* Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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